



MUSEUM OF DISCOVERY AND SCIENCE

JOB DESCRIPTION

POSITION TITLE: Camp Counselor

DIRECT ACCOUNTABILITY: Museum Experience Coordinator

SUMMARY:

The Museum of Discovery and Science seeks engaging and enthusiastic Summer Camp Counselors to supervise and instruct campers (grades 1- 6). Programming is on a variety of natural and physical science topics and takes place on the museum floor, in classroom settings, and outdoors in our Science Park. Teaching is through hands-on and inquiry based methods encouraging exploration and self-directed learning. Candidates must enjoy working with youth ages 6 to 12, possess a keen interest in science, and be committed to ongoing growth and learning in the fields of science and education. Camp staff training begins in March. Candidates should be available for paid weekend trainings. Typical daily shift will be Monday through Friday and may vary from 8:00 a.m. to 6:00 p.m. daily with a 30-minute lunch breaks. This position will run from the last week of May through August 12, 2022.

QUALIFICATIONS:

Bachelor's degree or equivalent professional experience required, background in life science, earth science, astronomy, engineering, and/or physical science preferred, demonstrated previous experience teaching and/or working with children; experience in inquiry-based and/or experiential learning settings a plus, experience leading or assisting programming at a science and/or nature camp preferred, comfort with performance and/or public speaking, a flair for public presentation, good customer service and interpersonal skills, strong written and oral communication skills, ability to multi-task and manage time efficiently, creative individual with ability to work independently and as part of a team. Must enjoy working in a fast-paced environment; be flexible and highly dependable. Interest in and/or experience working with diverse audiences, able to navigate the building and grounds under any weather conditions. Will move program equipment and supplies up to 50 lbs., and work in a highly sensory and stimulating work environment due to constant interaction with guests. Must pass a level 2 background check according to Museum of Discovery and Science guidelines. First Aid, CPR & AED certified preferred.

DUTIES AND RESPONSIBILITIES:

1. Lead and implement creative programs and activities for campers (grades 1-6) on a variety of science topics while encouraging positive self-esteem of campers and positive group dynamics.
2. Supervise and maintain camper safety and discipline in a fun and positive way.
3. Serve as a role model and actively support fostering opportunities for successful interaction between campers, camp staff, and volunteers.
4. Provide an exceptional experience for campers and their families and be proactive in problem-solving and communicating issues and solutions to campers and parents.
5. Conduct indoor/outdoor programming in all types of weather conditions.
6. Set-up and maintain program materials, technical equipment, and supplies.
7. Prepare for and actively participate in all staff training and meetings.
8. MODS dress code required.
9. Perform these and all other duties assigned.

COMPETENCIES:

1. Written and Verbal Communication Skills.
2. Excellent customer service skills.
3. Time Management.
4. Ability to work with little or no supervision.
5. Detail oriented and excellent organizational skills.
6. Excellent analytical, critical thinking, and problem-solving skills.
7. Ability to handle multiple projects simultaneously and independently.
8. Proven self-starter with demonstrated ability to make decisions.
9. Excellent relationship building, interpersonal and leadership skills.
10. Collaboration Skills.
11. Personal Effectiveness/Credibility.
12. Flexibility.
13. Technical Capacity Desired.
14. Stress Management/Composure.
15. Project Management.

SUPERVISORY RESPONSIBILITY:

This position supervises campers during summer camp.

WORK ENVIRONMENT:

This job operates in a fast-paced, non-formal educational museum setting. Must be able to perform the following physical behaviors repetitively throughout a shift: standing, walking, handling, reaching horizontally, grasping firmly, reaching above the shoulder, reaching below the waist, pushing buttons, bending, twisting, stooping, squatting, crouching, kneeling, and pushing. Must be able to lift and carry up to 50 lbs. Position may include indoors and outdoors in extreme temperatures.

POSITION TYPE AND EXPECTED HOURS OF WORK:

This is a full-time, non-exempt, temporary, seasonal position, 40 hours per week. Days and hours of work will be Monday through Friday and may vary from 8:00 a.m. to 6:00 p.m. daily. This position will run from the last week of May through August 12, 2022.

TRAVEL:

No overnight travel is expected for this position. There will be occasional local day travel.

REQUIRED EDUCATION AND EXPERIENCE:

Bachelor's degree or equivalent professional experience in a Museum or educational setting.